

**Information on the processing of personal data \***  
**when using the seminar/event registration**



<b>Designation</b>	<b>Description</b>
Identity and contact details of the controller	Phoenix Contact Ireland Ltd C6 The Exchange Ballymount Dublin 12 D12 XE18 Ireland Tel.: +353 1205 1300 <a href="mailto:info@phoenixcontact.ie">info@phoenixcontact.ie</a>
Contact details of the data protection responsible person	Phoenix Contact Ireland Ltd C6 The Exchange Ballymount Dublin 12 D12 XE18 Ireland Tel.: +353 1205 1300 <a href="mailto:info@phoenixcontact.ie">info@phoenixcontact.ie</a>
The purposes of the processing for which the personal data are intended	Your personal data, which you provide to us when registering, will be used to process the seminar or the event to which you sign up.
Legal basis for the processing	Art. 6 (1) (b) GDPR Required to attend the seminar/event.
Categories of personal data that are processed	Depending on the seminar/event, the specification and processing of the following data is necessary: <ul style="list-style-type: none"> <li>• Form of address, title, name</li> <li>• Contact details, such as e-mail address, telephone, fax, etc.</li> <li>• Company, address</li> <li>• Different billing address</li> <li>• Seminar/event booked with the corresponding data such as date, time, venue</li> <li>• Comments/free text</li> </ul> <p>System log data generated during the processing of your data in our IT systems, such as IP address, date/time.</p>
Source (origin) of the data	From the data subject
Recipient(categories) of the data	Depending on the seminar booked, your data may be transmitted to service providers (processors) who have been commissioned by us to carry out the seminar/event or to maintain the IT systems used. However, these service providers may not use your data for their own purposes. In addition, it may be necessary to transmit your data to the hotel where the seminar/event is held.
Transfer of data to a third country or an international organization and the associated safeguards to protect the data	It is not intended to transmit the data to third countries.

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Storage duration of the data	Your seminar registration data will be deleted after 12 months (calculated from the end of the current calendar year).  Tax-relevant documents, such as invoices, etc. will be deleted after expiry of the statutory retention period (usually 10 years).
Rights of the data subjects <ul style="list-style-type: none"> <li>• to access</li> <li>• to rectification, erasure or restriction of processing</li> <li>• to object to the processing</li> <li>• to data portability</li> </ul>	If the respective legal requirements are met, you are entitled to the following rights: Right to have access to your data that we store; rectification, erasure, restriction of processing your data or the right to object to the processing, as well as data portability.
Right to withdraw the consent for processing	You can withdraw your consent for the processing of your data at any time with effect for the future by means of an appropriate notification to the controller mentioned above. The processing of your data carried out until the receipt of the withdrawal of consent remains lawful.
Right to lodge a complaint	If you are of the opinion that the processing of your personal data is unlawful, you have the right to lodge a complaint with a competent data protection supervisory authority.
Legal or contractual necessity to provide the data, as well as any consequences of failure to provide the data	Your data are necessary to participate in a seminar/event. Without the specification of your data, participation is not possible.
Automated decision-making / Profiling	There will be no automated decision-making or profiling based on your collected data.

Updated: May 2018